




2009

AIA MARYLAND
STUDENT
DESIGN AWARDS



RULES,
INSTRUCTIONS
&
ENTRY FORMS

2009 AIA MARYLAND STUDENT DESIGN AWARD PROGRAM CALL FOR ENTRIES

THE PROGRAM

The purpose of the program is to promote architecture in the State of Maryland and to build a relationship between AIA Maryland and the academic community.

JUDGING

Student submissions will be judged by architect members from AIA North Carolina, the same jury who will judge the professional submissions. All entries will be judged individually for their design excellence. Each entry in the design awards program will be judged for the success with which the project has met its individual requirements. Undergraduate and Graduate submissions will be judged separately. Two awards will be granted: one undergraduate design winner and one graduate design winner.

ELIGIBILITY

- Eligibility is limited to students who were either residents of Maryland enrolled in a NAAB accredited architectural degree program, or who were non-residents enrolled in a Maryland NAAB accredited architectural degree program during the 2008-2009 school year.
- The student must be the sole author of the work. A submittal may be from a student team, provided all the members of the team meet the eligibility requirements.
- The submittal should be derived from the previous two semesters work.
- The work cannot be from a professional office.
- The work can be a studio project, a competition, or a self-directed project.

DEADLINES

July 8, 2009: Completed entry forms and faculty sponsor letter are due in the AIA Maryland office. You may fax the entry form and sponsor letter to 410-263-5603, email to prich@aiamd.org, or mail to AIA Maryland, Nine State Circle, Suite 202, Annapolis, MD 21401. There is no entry fee; participation is open to all eligible students at no charge.

July 22, 2009: Binder portfolios and CD with required elements must be received by 5:30 p.m. at the AIA Maryland office. Contact Pam Rich at 410.263.0916 or prich@aiamd.org with any questions.

FACULTY SPONSORSHIP

Faculty sponsorship is required for all submissions. The student is to be identified and encouraged by a faculty sponsor who shall prepare a brief letter describing the merits of the work being submitted and attest that the student has met the eligibility requirements above. The student and sponsor shall prepare the portfolio together during the summer.

SUBMITTAL REQUIREMENTS

The following is required from each applicant:

- A completed Entry Form
- Faculty Sponsorship Letter (hard *signed* copy w/binder; electronic copy accepted with entry – must show signature)
- Project Description Sheet
- Concealed Identification Sheet
- Conditions of Submission Form
- CD with images of binder pages
- Binder/Portfolio



SUBMISSION FORMAT

Each submission shall be presented in a black poly portfolio binder with materials in 8-1/2" x 11" top loading transparent sleeves (Example: Itoya Art Portfolio 8.5 x11 (12 pages) [I-12]). ***Student's name, sponsor's name and accredited school should not appear on any part of the submission except for the required forms.***

- The submission shall utilize no more than 10 sleeves (double-sided) regardless of number of binder sleeves.
- First sleeve shall contain a one-page descriptive data sheet (prepared by the student) stating project description, requirements and design achievements.
- Photographs/Drawings/Diagrams – up to 16 sheets of images utilizing up to 8 double-sided sleeves. Label each page with entry number on back. All images must also be provided in digital format on a CD – **TIF, EPS or JPEG files with a resolution of 300 dpi.** Photos may be in color or black & white. **Important: Include on the CD the Faculty Sponsor Letter and Project Description Sheet narrative in MS Word format.** In addition, designate in a separate folder on the CD the *three images that are the best representation of the project* that will be used for publicity. The CD itself must be clearly labeled with the project name, entry # and “2009 AIAMD Student Design Awards.” The CD jacket itself should be unmarked.

Include any descriptive plans, sections, and elevations to explain the design solution. Please add graphic scale to the plans. Every submission should clearly depict the relationship of the project to its site context. The goal should be to help jurors understand the qualities of your project as quickly and thoroughly as possible. Sketches can be presented in any medium. Drawings may be combined with photographs on a single page. Pages must fit into the transparent sleeves of the binder.

- The **last** binder sleeve shall contain the concealed information sheets: signed faculty sponsor letter, concealed identification sheet, and conditions of submission/photography release in an **unsealed** plain white envelope. In addition, include in this sleeve the CD containing all images presented in the portfolio.

The winning students or teams will be asked to prepare a 36" x 36" board for display at the Design Awards Reception & Ceremony. Guidelines for board design may be found on the AIA Maryland web site at http://www.aiamd.org/design_awards.htm. Printing costs will be paid for by AIA Maryland.

RETURN OF SUBMITTALS

Binders may be picked up at the awards venue directly after the awards program in September or later at the AIA Maryland office. If requested, binders may be returned by mail to entrants.

AWARDS

AIA Maryland will present two \$1,000 cash awards to honor and bring attention to the work created by an architectural student or student team – one graduate and one undergraduate. In addition, the individual or team of the winning projects will receive certificates of recognition. Awards will be presented at the Design Awards celebration which will be held at Historic London Town and Gardens in Edgewater on Wednesday, September 9, 2009. Each winner, along with one guest, will receive complimentary tickets to the awards reception and program.

PUBLICITY RECOGNITION

The drawings, photographs, and digital images of the winning project will be used for unrestricted publicity. Therefore, it is the entrant's responsibility to clear all drawings, photographs, and digital images included in submission for future re-use and reproduction by AIA Maryland.

AIA Maryland will promote the winning student projects through the following actions:

- AIA Maryland Web site and AIA Maryland publications
- Press Release to the local media



AIA MARYLAND STUDENT DESIGN AWARDS 2009 ENTRY FORM

Please complete all requested information below and return this form by mail, fax or email.
Entry Form must be received by **Wednesday, July 8, 2009**.

By Mail: AIA Maryland, Nine State Circle, Suite 202, Annapolis, MD 21401
By Fax: 410-263-5603
By Email: prich@aiamd.org

PROJECT CREDITS

Entrant's Name: _____

Graduate Submission _____ Undergraduate Submission _____

Team Members (if applicable): _____

School Name: _____

Faculty Sponsor Name/Title/Dept.: _____

Entrant Address: _____

City/State/Zip: _____

Telephone: _____ Fax: _____

Email Address: _____

(All correspondence regarding your entry will be conducted by email.)

PROJECT INFORMATION

Project Name: _____

Project Type: _____ Studio Project _____ Competition _____ Self - Directed Project

Project Description: _____

Month/Year Completed: _____

I certify that the information provided on this entry form is correct; that the submitted work was done by the parties credited; that I am authorized to represent those credited; that this submittal is a fair and correct representation of the project, and that I have obtained faculty sponsorship and permission to publish the project. I understand that any entry that fails to meet these requirements is subject to disqualification.

Signature _____ Date _____



CONCEALED IDENTIFICATION SHEET

Entry number: _____

Instructions: Provide all information as requested where applicable; place completed form in plain white envelope, do not seal envelope, and attach securely to the back of submission board with the backside facing outward to leave contents accessible.

Project/Type: _____

Month/Year Completed: _____

Entrant's Name: _____

Graduate Submission _____ Undergraduate Submission _____

School Name: _____

Address: _____

Faculty Sponsor Name/Title/Dept.: _____

Design Team Members - Names & Function (*if applicable*)

Photographer (*required for publication*): _____

Additional Information (*if needed*):



CONDITIONS OF SUBMISSION RELEASE FORM – DRAWINGS/PHOTOGRAPHS

By making a submission, the entrant agrees that the information contained in this form is correct and complete, and that the entrant will hold harmless AIA Maryland for any and all damage arising out of the use of the information contained herein. Any errors or omissions are the complete responsibility of the entrant.

The entrant further certifies that permission has been obtained from the owner, team members (if applicable), and photographer of the project to publish the photographs, drawings and other information included in the submission, and to obtain further information about the project. Entrant releases and authorizes AIA Maryland to use all such materials as listed above.

Entry Number: _____

Name of Project: _____

Entrant: _____

Signature: _____

Address: _____

City/State/Zip: _____

Telephone: _____ Email _____

Entrants acknowledge that damage or loss of portfolios may occur. Please check one of the following:

_____ I would like the portfolio submittal returned to me by mail.

_____ I will pick up the portfolio submittal following the Awards Program.

_____ Discard this portfolio submittal following the Awards Program.

