



2010 Advertisement Insertion Order

Please submit advertisements by e-mail in black-and-white (grayscale) mode or color with fonts and art elements embedded. AIA Members and Allied Members receive \$50 off newsletter & website advertising prices (does not include classified ads).

Order: **Maryland Architect – 2010 Publications (4 Issues – Quarterly)**

Page size: Full page 1/2 page 1/4 page Business card

Number of insertions _____ Rate _____ Total Net Cost: _____

Insertion Issues: Spring Summer Fall Winter

Copy Due Dates: 1/19/10 4/19/10 7/19/10 10/18/10

Processing: File Formats: .jpg, .tiff, .eps, .pdf – CMYK, at least 300 dpi, **no crop marks please**
Bleed Area: .125” additional

Date _____

Please check one: AIA Maryland Member AIA Maryland Allied Member Non-Member

Name & Title _____

Company _____

Address _____

City/State/Zip _____

Phone: _____ Fax: _____

E-mail: _____

Payment may be made to AIA Maryland by check or money order. For credit card payment, please pay online at <http://www.aiamd.org/marketing.html>.

Check payment enclosed: \$ _____.

Online payment of \$ _____ made on _____
(Date)

Please send Invoice. Payment of \$ _____ will be made within 30 days of receipt of invoice.

Send Insertion Order and artwork directly to Pam Rich, newsletter editor, by e-mail at prich@aiamd.org. You may also fax this insertion order to 410.263.5603 and email your artwork later by the copy due date.

Special Instructions: